

**COMPETENCIES
EMPLOYEE SELF-ASSESSMENT**

CON 301 - EXECUTIVE CONTRACTING

CON 301	Competency	Yes	No	Work Description/Justification
1	Policy Perspective.			
1.1	Identify the most current actual and proposed changes to acquisition/contracting policy regulations.			
1.2	Present and evaluate approaches for effectively implementing new policies.			
2	How the Policy System Works.			
2.1	Identify the structure and processes of the Defense Acquisition Regulation (DAR) Council and the Civilian Agency Acquisition Council (CAAC).			
2.2	Assess Congressional processes and legislative objectives in policy development.			
2.3	Identify the responsibilities of key Federal policy organizations (e.g., Office of Federal Procurement Policy (OFPP), General Accounting Office (GAO), Small Business Administration (SBA)).			
2.4	Describe the relationships of organizations within the DoD contracting system (DCMC, DODIG, DCAA, DFAS, etc.)			
2.5	Analyze the impacts of internal and external forces on DoD acquisition and contracting policy.			

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3	Organizational Issues.			
3.1	Identify the skills required for effective operations in a team-based acquisition environment.			
3.2	Assess organizational impacts of topical issues (e.g., regionalization, pay banding, electronic commerce, metrics, etc.).			
4	Technology Impacts.			
4.1	Identify the policy requirements for implementing electronic commerce, the DoD Standard Procurement System (SPS) and Paperfree Acquisition.			
4.2	Identify skills and processes required for effectively using new technology applications to improve organizational productivity (e.g., distance learning, telecommuting, internet-based commerce.)			
4.3	Identify and evaluate technology-based sources of information for maintaining currency of the contracting workforce.			
4.4	Review basic concepts of technology and its implementation (WANs, LANs, band width, packet switching) that could impact contracting organizations.			

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5	Occupational Professionalism			
5.1	Discuss the contracting profession's "Guiding Principles" from FAR Part 1.			
5.2	Evaluate processes for implementing leadership philosophies such as risk taking, teaming, and developing innovative/entrepreneurial cultures within the contracting community.			
5.3	Identify effective techniques for assisting the contracting community in managing change.			
5.4	Establish contacts and a vital network of professional peers for benchmarking and problem solving.			
5.5	Identify methods for establishing a continuous learning culture in the contracting community.			